



## Polly Burke

### Senior Project Manager

#### Headline Achievements

- Thinks outside the box to overcome any challenge
- A passion for great communication and collaboration
- Always exhibits consummate professionalism

#### Recent Project Portfolio

- **Newcastle West, NSW**  
78 apartments (\$33M)
- **Riverwood, NSW**  
51 apartments (\$21M)
- **Tamarama, NSW**  
Residential Unit Development (\$15M)
- **Bellevue Hill, NSW**  
7 apartments + 4 townhomes (\$15M)
- **Kingsford, NSW**  
Club Refurbishment (\$25M)
- **Neutral Bay, NSW**  
Strata Units Remediation (\$3M)
- **Sydney, NSW**  
20 apartments + retail (\$8M)
- **Narrabeen, NSW**  
Strata Unit Remediation (\$5M)
- **Narrabeen, NSW**  
Sports Centre Extension (\$4M)
- **Mosman, NSW**  
Residential Subdivision (\$3M)
- **Surry Hills, NSW**  
Residential Subdivision (\$3M)

## Introducing Polly

Outgoing, hardworking, honest, and unwaveringly reliable, Polly has contributed her expertise across a diverse range of new developments, property upgrades and building rectifications.

She is passionate about meeting clients' expectations and watching projects evolve from the page to full completion. A highly skilled collaborator and communicator, she enjoys building exceptional relationships with all project stakeholders, from client to project management team, consultants, and the people on site. The professionalism she brings to every project is one of her stand-out character traits.

Polly finds it particularly rewarding when faced with issues that can only be resolved with out-of-the-box thinking.

For example, on a recent \$5-million residential project on Sydney's North Shore, Polly's remit was to transform an occupied site deemed uninhabitable into a safe and secure environment. The building structure suffered severe concrete cancer and many floors were in danger of collapsing. Emergency works were immediately set in place, including the involvement of remedial engineers, the propping of floor slabs, and finding temporary accommodation for residents. Polly answered the competing priorities of residents, owners, committee representatives and strata managers with consummate flair.

The project went smoothly and feedback from all parties was extremely positive, particularly with regard to Polly's unparalleled communication skills.

#### Areas of Expertise

- Project Management
- Planning and Design Management
- Project Delivery/Handover
- Contract Administration
- Risk Management
- Pre- and Post-Construction Approvals
- Stakeholder Engagement
- Project Reporting
- Cost Plan/Budget Control

#### Academic Qualifications & Affiliations

- Masters, Construction Project Management, UNSW
- Bachelor of Business, UNE
- Cert IV in Work Health Safety, Pinnacle Safety and Training
- Cert IV in Building Construction, HIA